

Working **with** Hanover Rec

Your Guide to Collaborating With Us!

Who Are We?

We are the RM of Hanover Recreation Department!

We're committed to providing fun, inclusive programs for all ages across our communities. With a passionate team of full-time and seasonal staff, we're always working to grow and diversify our offerings—ensuring there's something for everyone to enjoy.

Where Are We?

Located in southeastern Manitoba, the RM of Hanover is a vibrant and growing municipality in a rich agricultural region. Just 20 minutes from Winnipeg, it spans 741 km² and is home to 17,261 residents (2021 census). Our widespread municipality consists of 5 communities - Mitchell, Grunthal, Blumenort, Kleefeld, New Bothwell, along with Sarto, Pansy, Rosenthal, Tourond, and Friedensfeld.

We want to work with you!

There are two great ways to collaborate with the RM of Hanover Recreation Department:

Option 1: Partner as a Facilitator

You run the program—we handle the rest! We'll take care of registration, book the facility, and create promotional materials to support your program.

Option 2: Rent a Facility

Prefer to manage your own program? You can simply rent one of our recreation spaces and run your program independently.

Whichever option you choose, we're here to support you in bringing great experiences to our communities!

Running your program with the RM of Hanover

If you choose **Option 1: Partner as a Facilitator**, the process is simple! We'll collect key details like your facilitator fee, preferred dates, equipment needs, maximum number of participants, and minimum registration requirements. From there, we'll take care of the logistics so you can focus on delivering a great experience.

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Program Pricing Philosophy

As a department, our goal isn't to profit—we aim to break even or minimize losses while keeping recreation accessible for everyone. To set a fair price, we total all program costs (instructor fees, facility rentals, etc.) and divide by the minimum number of participants. Any surplus goes right back into your community to support future programs!

Program Cancellation Policy

If registration is slow, we'll reassess the program one week before it's scheduled to begin. If we're close to meeting the minimum number of participants, we may wait until the week of the program to make a final decision. However, if the minimum isn't met at least 5 days prior, the program will be cancelled.

Program Fees

We require invoices for all programs. Instructors are paid by cheque, which is mailed out and typically arrives within 2–4 weeks after the program ends. If you haven't received your cheque within that timeframe, please contact the Recreation Programmer. A reissued cheque can be arranged, and at that point, you may request to pick it up in person.

Instructor Payments

Each instructor has the flexibility to set their facilitator cost—this can be a per-person rate or a flat fee for the entire program. Before finalizing, the Recreation Programmer will work with the instructor to review program details and confirm the fee based on overall costs